

# **The Closed Schools General Purpose Reserve Fund (CSGPRF)**

## **Terms of reference**

### **1. Purpose**

- The purpose of the CSGPRF is to provide grants to support Christian education within the Diocese.

### **2. Responsibilities**

- The Diocesan Board of Education's Finance and Administration Committee is responsible for the awarding of grants.
- The Diocesan Board of Education's Finance and Administration Committee is responsible for ensuring that the annual amount awarded as grants does not exceed the annual return on the CSGPRF's underlying assets.
- The Diocesan Trust and Board of Finance is responsible for the management of the CSGPRF's assets.

### **3. Grant giving guidelines**

#### **3.1. Types of beneficiary**

- Church Schools;
- Individuals within, or connected in some way to, the Diocese of Lincoln; and
- Organisations within, or connected in some way to, the Diocese of Lincoln.

#### **3.2. Funding priorities**

1. The development of schools as Church Schools;
2. Newly-appointed Church School headteachers;
3. Individuals engaged in programmes that further the purposes of the Board of Education, especially in the areas of inclusion and spiritual growth; and
4. Equipping individuals to minister in their communities.

**3.3. Type of grant:** One-off, average size £300; not normally above £500.

#### **3.4. Restrictions**

- No grants will be awarded for salaries, statutory requirements, items normally covered in school budgets, or capital works;
- Grants will not normally be given to fund the running of training courses;
- Normally, no more than one grant per school/individual/organisation will be awarded in any academic year;
- Retrospective applications will not be considered;
- Grants will not normally be given to fund ongoing, or repeat, activities; and
- Grants for Godly Play resources must be match-funded by the school and will be limited to £400.

### **4. Process**

- Grant applications must be submitted using the form provided on the Diocesan website.
- Applications for grants will normally be determined by the Finance and Administration Committee at its first meeting following receipt.
- The Finance and Administration Committee will be favourably disposed towards applications that include an element of local funding.
- A report, together with copies of relevant invoices, will be required from recipients of grants.