

NOMINATION/APPOINTMENT OF FOUNDATION GOVERNOR CHURCH OF ENGLAND SCHOOLS

The Lincoln Diocesan Board of Education wishes to work in partnership with Parochial Church Councils who have knowledge of their local community, the needs of local schools, and who already work in strong partnerships with the church schools in their parish. The Diocesan Board of Education therefore invites PCCs to nominate prospective Foundation Governors for consideration by the Board. Further information about the role of Foundation Governors can be found on the Church Schools section of the Diocesan website (www.lincoln.anglican.org).

**The Secretary of the PCC making this application should complete Part A
The person being proposed must complete Parts B and C**

The completed form should be returned to:
Governors' Administrator, Diocesan Education Centre, 103 Newport, Lincoln LN1 3EE
email: governors@lincoln.anglican.org

PART A (to be completed by the PCC Secretary)

At a meeting of the PCC
(Name of Parish)

On (Date)

It was agreed to nominate /appoint
(Name of Nominee)

Nomination/Appointment as a
Foundation Governor

For Re-nomination/Re-appointment as a
Foundation Governor

At School

Signed on behalf of the PCC Date:

Name in Block capitals:

Position: Email:

Address:

.....

Post Code:

Tel:

Part B (to be completed by the nominee):

Name:

Title: Rev / Mr. / Mrs. / Miss. / Ms. / other

Address

.....

Post CodeTelephone number.....

Email address

I shall be a parent of a child who will be in the school at the time of appointment? YES / NO
(The DBE will take the total number of parents on the Governing Body into consideration when making the appointment.)

B1 Are you currently or have you been in the past, a school Governor? If yes, please give some brief details of your role:

B2: What posts have you held (paid or unpaid) that you feel will be relevant experience for your role as a Foundation Governor?

For example: occupations with education-related dimension; involvement in groups with corporate decision-making structures; faith based work; experience in fields that might be relevant to schools (e.g. community work, law, finance, building, pastoral work, personnel)

B3: What personal qualities do you have that you feel would allow you to work as an effective member of a Governing Body?

B4: What experience/skills do you are able and willing to support the Anglican ethos, values and aims of the school?

B5: I have working knowledge of the following areas of school life (Please tick):

School Improvement	Curriculum	Finance	Strategy	Pastoral	Parish/School links

I have completed a skills audit form: Yes No (Please tick the appropriate response)
If yes please can you include the form with this application form, thank you.

(The DBE will take into consideration the skills on the Governing Body when making this appointment.)

B6: I am not a relative of any person working in the school. YES / NO

B7: I am not a relative of any governor on the Governing Body at the school YES / NO

If applicable, please give details below of any relatives that are currently on the governing body or working at the school. (Please note it is unlikely that the DBE will appoint a governor who has a relative working at the school).

In order to serve as a school governor, you need to confirm all the following statements:

Do you fall into any of the following categories:

- aged under 18 years YES / NO
- hold more than one governorship at the same school YES / NO
- have failed to attend the governing body meetings for a continuous period of six months, beginning with the date of the first meeting you failed to attend, without the consent of the governing body. YES / NO
- a bankrupt or disqualified under the company Directors Disqualification Act 1986 or an order made under section 429(2)(b) of the Insolvency Act, 1986 YES / NO
- have an interim debit or debit relief restriction order made under Schedule 4ZB Insolvency Act 1986 (inserted by the Tribunals, Courts and Enforcement Act 2007) YES / NO
- removed from the office of charity trustee or trustee for a charity by the Charity Commissioners or High Court on grounds of any misconduct or mismanagement YES / NO
- disqualified from working with children or from being an independent school proprietor, teacher or employee by the Secretary of State YES / NO
- have been sentenced to 3 months or more in prison in the previous 5 years; or 2 1/2 years or more in the previous 20 years; or ever received a sentence of 5 years or more YES / NO
- been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since becoming a governor YES / NO

I am willing for an application to be made to the Disclosure and Barring Service/Criminal Records Bureau for a criminal records disclosure certificate.

Additionally:

- I am willing to serve as a Foundation Governor for a term of four years from the date of my appointment, if appointed by the Diocesan Board of Education
- I agree to support and maintain the Christian Foundation and Voluntary Status of this school and to support the Principles underlying the school's Trust Deed, by ensuring the school is distinctively Christian, and that Christian Values, principles and beliefs are central to its ethos, curriculum, relationships and work
- I agree to do all I can to familiarise myself with my duties as a Foundation Governor and with the whole life and work of the school
- I confirm that I am willing to complete the Diocesan e-learning programme and attend courses, arranged by the Local Authority and the Diocesan Board of Education, to support and develop governors in their role and duties
- I agree that the Diocesan Board of Education may make details on this form available to others involved with governor matters within the Diocese of Lincoln. I understand that they will NOT be used for any other purpose
- If at any time, I consider that I can no longer be bound by the terms of this Declaration, I confirm that I will immediately submit in writing my resignation and let the PCC know as soon as possible.

Signed
(*proposed foundation governor*)

Please be advised that in instances where a governor does not abide by the above conditions, the DBE may take the appropriate action to remove them. This will be in accordance with the policy on the Diocesan website.

I confirm the follow people are willing to provide a confidential reference in support of this nomination.

If this is a re-nomination the two referees should be the Head Teacher and Chair of Governors.

1. Name:

2. Name:

Address:

Address:

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Email:

Email:

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Relationship to Applicant:

Relationship to Applicant:

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Part C.

To be completed by a prospective governor who is being proposed for a second or further term of office.

I have attended the following training courses or completed e-learning training programmes during my last term of office.

Organising Body (incl. On-line)	Title	Date/s	Duration (please circle)	
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight
			Morning Day	Afternoon Twilight

Please write below any further information which you would wish to add in supporting and enhancing the development of the Christian Character of the school and monitoring the overall improvement of the education provided.